



Conference Package

Venue Options:

1. **Boardroom 1:** Accommodates up to 18 people (minimum of 12).
2. **Boardroom 2:** Accommodates up to 10 people (minimum of 6).

Package Inclusions:

- **Venue Hire:** Exclusive use of the boardroom.
- **Timing Options:**
 - Half Day: 08:00 – 12:00 or 12:30 – 16:30 (subject to availability)
 - Full Day: 08:00 – 17:00

1. Refreshments:

- Coffee and tea station with assorted biscuits.
- Individual snack pack for each delegate.

2. Standard Setup:

- Branded notepads and pens.
- Bottled water and fruit juice for each delegate.

3. Technology & Connectivity:

- High-speed Wi-Fi access.
- Smart TV with state-of-the-art technology for presentations and video conferencing.

4. Room Setup:

- Fixed boardroom seating arrangement.
- Full setup and breakdown of the room before and after the event.

Pricing:

1. **Boardroom 1** (up to 18 people): R1150 per person for a full day / R650 for a half day.
2. **Boardroom 2** (up to 10 people): R1150 per person for a full day / R650 for a half day.
3. **Hourly Rate:** R1150 (minimum of 2 delegates).

Dining Options:

- Lunch reservations can be arranged at **Lily's Café** or **Bobo's Brasserie** upon request.